

**Wolverine Community Schools
Board of Education Regular Meeting
August 12th, 2020
MSHS GYM / ZOOM**

The regular meeting of the Wolverine Community Schools Board of Education was held on Wednesday, August 12th in the MSHS gym and via ZOOM. Board President Eric Brado called the meeting to order at 6:05 p.m.

CALL TO ORDER

PRESENT: Sloan, Hill-Scheffler, Whitcomb, Ashenfelter, Stafford, Brado, Poznanski
ABSENT: None

ROLL CALL

Board approved agenda with no additions or changes; all aye.

AGENDA

The Board stood and pledged allegiance to the flag.
The Board observed a moment of silence in preparation for school decisions that must be acted upon.

**PLEDGE/
SILENCE**

Finance Report: Finance Director Vizina gave a verbal report on ZOOM regarding state of school finances; per-pupil cut decreased from the expected \$625/per pupil to \$125/per pupil netting the school a new fund balance of \$558,440 (19%).

FINANCE REPORT

Consent Agenda—

Motion by Whitcomb with support by Sloan to approve the following Consent Agenda Items:

CONSENT AGENDA

- 1) Approved 7/8/2020 and 8/5/2020 board minutes
- 2) Approved hire of elementary Special Educator **Darin Kimbler** and of secondary Special Educator **Brent Sturtevant**
(*see *Superintendent Report*, Bullet Item #2)
- 3) Approved hire of MS/HS English teacher **Steve Evoy**
- 4) Approved hire of Varsity Softball Coach **Chad Guerrero** (6th grade teacher)
- 5) Accepted staff resignations – **Miranda Wagar, Lynda McGovern, Alison Nelson and Jennifer Levernier**
- 6) Approved hire of Administrative Assistant/Building Secretary **Marsha Jones**
- 7) Accepted second reading of new Board Policy re: virtual course offerings
- 8) Accepted Student Handbook update re: virtual course offerings
- 9) Accept reduction of days to enable teachers to fully support on-line learning should it become necessary

STAFF HIRINGS AND RESIGNATIONS

Roll call on all the above: All yes, none opposed. Motion carried. Items approved.

Communications from the Public: There was none.

PUBLIC COMMENTS

Board Comments: Postponement of MLI's Charlie Andrews 'Roles/Responsibilities' Workshop to a future date.

BOARD COMMENTS

OLD BUSINESS

\$8700 was paid out to Ballard's for labor to replace 2 exchangers; Supt, Baughman will reach out to Ballard's again to complete repair of 3rd exchanger.

HEAT EXCHANGER

NEW BUSINESS

Motion by Stafford with support from Sloan to approve payment of bills in the amount of \$248,681.74. Roll call: All yes; none opposed. Motion carried. [Summary Attached]

PAYMENT OF BILLS

After Supt. Baughman explained the need of the role of the School-Success-Coordinator, member Brado made a motion with support by member Hill-Scheffler to approve extending the contract of the School-Success-Coordinator (**Kristin Prokop**) at an additional cost of \$14,000 from the General Fund to offset the lack of state grant funding for this year. Roll Call: All yes; none opposed. Motion carried.

**SCHOOL-SUCCESS
WORKER
CONTRACT**

Roof Project— After lengthy discussion between the Board and architect Esson (via ZOOM) a motion was made by Brado with a second by Sloan to approve payment and accept the quote from Kawkawlin for the MS/HS reroofing project for Sixty-Five Thousand and Seven-Hundred Dollars (**\$65,700**) plus the cost of the first three bulleted items on the **attached Quotation**. Roll Call: All yes; none opposed. Motion carried. Note: Supt. Baughman & architect Esson will revisit tree removal and come back with recommendation.

**KAWKAW-LIN
RFG.
AWARDED
PROJECT**

Motion by Hill-Scheffler with a second by Sloan to approve the bid by Gaylord Seal Coating to reseal all parking lots in the amount of Twelve Thousand Two Hundred Sixteen Dollars and Seventy-Three Cents (**\$12,216.73**) to do reseal, crack filling, striping, infra-red hot-to-hot seamless patching – (includes entrance sink hole, and various other spots). All work to be done before Labor Day. Roll Call: All yes, none opposed. Motion carried.

**GAYLORD
SEAL
COATING
AWARDED
BID**

Brado made a motion with support by Poznanski to approve the purchase of Apple laptops for teaching staff in order to better accommodate student learning through on-line instruction – cost not to exceed **\$15,000**. Roll call: All yes; none opposed. Motion carried.

**APPLE
LAPTOPS**

Member Hill-Scheffler made a motion to approve the creation of an additional kitchen position, as well as a new warmer purchase to reduce intermingling of the ms/hs and elementary students and to support a staggered lunch schedule, at a cost of **\$22,644** (\$20,144 + \$2500 for the food warmer). Member Poznanski supported. Roll call: All yes; none opposed. Motion carried.

**ADD'L
KITCHEN
POSITION
& WARMER**

Motion by Poznanski with a second by Brado to approve the First Reading of updated NEOLA Policy #8321 and Policy #2266, and to waive the First Reading and adopt Policy #8450.01. All aye; none opposed. Motion passed.

**NEOLA
1ST READING
& ADOPTION**

SUPERINTENDENT'S REPORT

Because many items in the Superintendent's Report were covered in the meeting, Mr. Baughman gave a quick synopsis of the remaining items:

- A shout-out to staff under *Wildcat Wonders*
- Agreed upon Letter of Agreement to be written up for *Brent Sturtevant, Secondary Special Educator, detailing a progressive reduction in amount needed to be repaid over 5 years, should he opt to leave employment at WCS. Schedule follows: 80% the first year, 60% the second, 40% the third, 20% the fourth, and 0% if he leaves after 5 years.
- Ordered new signs to be mounted above entrance to each building \$610.

**STURTEVANT
*LETTER OF
AGREEMENT**

- Board Policies now on school website
- Included a breakdown of summer spending and savings
- Informed the Board of possibility of COVID prep plan changes by the State Legislature

**SUPT.
REPORT
(cont.)**

ELEMENTARY PRINCIPAL'S REPORT

Mrs. Heather Olds gave the board a review of happenings in the elementary.
[Copy Attached]

**ELEM.
PRINCIPAL
REPORT**

There being no further business to conduct, member Hill-Scheffler made the motion to adjourn with a second by member Sloan. Roll Call: All yes, none opposed. Meeting adjourned at 8:40 p.m.

**ADJOURN-
MENT**


Board Secretary

Wolverine Community Schools

For the Month of July 2020

Monthly General Fund & Athletic Checks and Automatic Payments Made - For Board Approval

(Payments made for items ordered/purchased during the previous month, including utilities and other operating expenses)

\$ 47,260.97

\$ 18,697.67

Employer paid health premiums

Payroll dated 07/03/20

Gross Payroll	\$ 46,906.16
Employer Paid Retirement	\$ 12,280.59
Employer Paid FICA (social security/medicare)	\$ 3,295.62
	<u>\$ 62,482.37</u>

Payroll dated 07/17/20

Gross Payroll	\$ 45,435.92
Employer Paid Retirement	\$ 11,889.93
Employer Paid FICA (social security/medicare)	\$ 3,212.35
	<u>\$ 60,538.20</u>

Payroll dated 07/31/20

Gross Payroll	\$ 44,802.06
Employer Paid Retirement	\$ 11,721.82
Employer Paid FICA (social security/medicare)	\$ 3,178.65
	<u>\$ 59,702.53</u>

Total Bills and Payroll for the Month of 07/31/2020

\$ 248,681.74



Quotation

2924 Old Kawkawlin Road
P.O. Box 538
Kawkawlin, MI 48631

Date: 8-7-2020

Phone: 989-684-0561

Fax: 989-684-6120

E-mail: chad@kawkawlinroofing.com

Website: www.kawkawlinroofing.com

From: Chad Gittins – Kawkawlin Roofing Co., Inc.
To: Anthony Esson – Architect P. Esson Architects
Matt Baughman – Wolverine Schools

Quotation for: Wolverine Schools Project - Extra requested pricing.

Pricing:


- Add- \$12,400.00 Dollars to install a layer of 1.5" Polyiso on Gym portion of the school's roof before installing new membrane. (Area B)
- Add- \$1,650.00 Dollars to install a layer of 1.5" Polyiso on East Entrance area before installing new membrane. (Area A)
- Add - \$1,933.00 Dollars to encapsulate failing brick veneer with roof membrane at areas discussed (see detail 1-A extra) for a drawing of proposed work +/- 65 feet.
- Add - \$2,532.00 Dollars to Cut tree limbs hanging on and over boiler room roof, power-wash and remove biological growth on existing membrane. Prime with 2 part epoxy primer and then coat existing membrane with Duro-Last silicone coatings (duro-shield) reinstall drain ring and install missing piece of drip edge.

Recommendations:

- Gym Portion and East Entrance would benefit from the extra Polyiso insulation for R- value and also gives a nice new smooth surface for new roof install.
- would not recommend any more Polyiso insulation on the connector (area C) or the storage room (area D) due to tie in height limitations and scupper boxes.
- Boiler room roof should be structurally evaluated as the tectum deck needs attention, the coating should buy some time until further decisions are made.

Thank You for the Opportunity,

signed: Chad Gittins
Chad Gittins V.P.

Factory Licensed installers of:  **DURO-LAST.**
THE WORLD'S BEST ROOF.

Wolverine Elementary Principal's Report August 2020

Professional Development Training

Last week several of our teachers attended a virtual training for Trust-Based Relational Intervention. (TBRI) This type of training provides effective support for students who are deemed at risk, which will be extremely beneficial this year for students who have been affected by the events due to COVID-19 restrictions. We look forward to having our teachers who attended this training share the knowledge with the rest of our staff at a future inservice.

Looking Ahead

I would like to thank Jennifer Sumbera for working mostly on her own last week in developing a staff handbook that discusses the protocols for a response to COVID-19 within our district.

Another thank you to Lisa, Josh and Ron for their hard work getting our schools ready. The cafeteria floor looks absolutely beautiful.

Amy Peck and Laurie Greenway will become a team that loops between first and second grade. This will be a continued plan for years to come. Research indicates that looping can benefit students in a variety of ways, such as, improving relationships between teachers and students, more efficient instruction and higher attendance rates to name a few. Laurie and Amy are both very strong teachers and I strongly support this plan for the success of our students.

Teachers have already begun to prepare for the 20/21 school year. They have been in their classrooms, making necessary changes in order to meet the guidelines expressed in our Return to Learn Plan. Teachers have also started thinking "outside the box" in relation to events that usually take place at the beginning of the year. This includes ideas for a virtual Open House, a school wide theme that will generate excitement for both our in school and at home learners.

We are also getting creative with our space within the building. I have some teachers who have volunteered to come in and help purge unnecessary items that are within unused classrooms and create more learning space for our students.

Interviews for the elementary secretary have already begun. We have some wonderful candidates who are looking to be a part of our Wildcat Staff.

Thank You

I would like to thank you all of you to allow the purchase of my new computer. It is absolutely amazing and is appreciated more than you know! I have already put it to good use in the last two days.